



Oak Creek Health Department  
 8040 S 6<sup>th</sup> Street  
 Oak Creek, WI 53154  
 Main: 414-766-7000

## RECREATIONAL BUSINESS, LODGING, TATTOO, AND BODY ART PERMIT APPLICATION --2026

This form must be completed before a permit can be issued. Send the completed application and fee(s) in the form of check or money order payable to the **City of Oak Creek**. Incomplete applications cannot be processed. For the complete mailing address see reverse side this form. Type or Print Only. New establishments and remodel/modification applicants must provide contact information for both the plan review and pre-inspection process.

Application is for:  New Establishment  Change in Ownership  Remodel/Modification

Establishment Name		Establishment Operator (Manager) Name
Establishment Street Address, City, State & Zip Code		Establishment Operator (Manager) Email
Legal Licensee (such as name of sole proprietor or partnership, or LLC, LLP, Inc.)		Establishment Telephone ( ) -
Licensee Street Address, City, State & Zip Code		Legal Licensee Email
Name of Agent for the Corporation/Operator (if applicable)		Legal Licensee Telephone ( ) -
Name of Former Business	Name of Former Operator	Intended Date of Opening for Business (mm/dd/yyyy)
Primary Contact Plan Review	Plan Review Phone Number	Plan Review Email
Primary Contact Pre-Inspection	Pre-inspection Telephone	Pre-Inspection Email

Complete the section that applies to your facility below:

LODGING	Fees				Sleeping Rooms #
	Plan Review <small>SAN-4</small>		Pre-Inspection (New Establishments, Change Ownership) <small>SAN-2</small>	Permit (annual) <small>SAN-1</small>	
	New Construction	Remodel			
<input type="checkbox"/> Lodging (1-4 rooms) TRH	\$77.00	\$46.00	\$180.00	\$218.00	
<input type="checkbox"/> Lodging (5-30 rooms)	\$200.00	\$120.00	\$225.00	\$336.00	
<input type="checkbox"/> Lodging (31-99 rooms)	\$300.00	\$180.00	\$265.00	\$455.00	
<input type="checkbox"/> Lodging (100-199 rooms)	\$425.00	\$255.00	\$325.00	\$550.00	
<input type="checkbox"/> Lodging (200 + rooms)	\$600.00	\$360.00	\$420.00	\$710.00	
<input type="checkbox"/> Bed & Breakfast	\$150.00	\$90.00	\$204.00	\$255.00	

Hotel/Motel operator, please advise as to how you want to be classified:  Hotel  Motel  
 If a lodging facility, is there food service for tourists, transients or guests on your premises?  Yes  No

POOLS & WATER ATTRACTIONS	Fees (Use ATCP 76 Table A to determine fee category)			
	Plan Review <small>SAN-4</small>		Pre-Inspection (New Establishments/Change Ownership) <small>SAN-2</small>	Permit (annual) <small>SAN-1</small>
	New Construction	Remodel		
<input type="checkbox"/> Simple Pool	N/A	N/A	\$190.00	\$333.00
<input type="checkbox"/> Simple Pool with Features	N/A	N/A	\$200.00	\$360.00
<input type="checkbox"/> Moderate Pool/Whirlpools	N/A	N/A	\$250.00	\$370.00
<input type="checkbox"/> Moderate Pool with Features	N/A	N/A	\$260.00	\$395.00
<input type="checkbox"/> Complex Pool	N/A	N/A	\$275.00	\$405.00
<input type="checkbox"/> Complex Pool with Features	N/A	N/A	\$285.00	\$415.00

Note: Department of Safety and Professional Services (DSPS) plan approval required for new/altered/modified pools.

CAMPGROUNDS	Fees			
	Plan Review SAN-4		Pre-Inspection (New Establishments/Change Ownership) SAN-2	Permit (annual) SAN-1
	New Construction	Remodel		
Campground (1-25 sites)	\$200.00	\$120.00	\$175.00	\$242.00
Campground (26-50 sites)	\$250.00	\$150.00	\$225.00	\$315.00
Campground (51-100 sites)	\$300.00	\$180.00	\$275.00	\$398.00
Campground (101-199 sites)	\$350.00	\$210.00	\$325.00	\$450.00
Campground (200 + sites)	\$425.00	\$255.00	\$400.00	\$500.00

Recreational/Educational Camps	Fees			
	Plan Review SAN-4		Pre-Inspection (New Establishments/Change Ownership) SAN-2	Permit (annual) SAN-1
	New Construction	Remodel		
<input type="checkbox"/> Simple	N/A	N/A	\$980.00	\$490.00
<input type="checkbox"/> Simple with Hospitality	N/A	N/A	\$1080.00	\$540.00
<input type="checkbox"/> Moderate	N/A	N/A	\$1060.00	\$530.00
<input type="checkbox"/> Moderate with Hospitality	N/A	N/A	\$1270.00	\$635.00
<input type="checkbox"/> Complex	N/A	N/A	\$1140.00	\$570.00
<input type="checkbox"/> Complex with Hospitality	N/A	N/A	\$1430.00	\$715.00

TATTOO & BODY-PIERCING ESTABLISHMENTS	Fees			
	Plan Review SAN-4		Pre-Inspection (New Establishments/Change of Ownership) SAN-2	Permit (annual) SAN-1
	New Construction	Remodel		
<input type="checkbox"/> Tattoo Establishments	\$97.00	\$58.00	\$204.00	\$328.00
<input type="checkbox"/> Body-Piercing Establishments	\$97.00	\$58.00	\$204.00	\$328.00
<input type="checkbox"/> Combined Tattoo/Body-Piercing Establishments	\$119.00	\$71.00	\$261.00	\$360.00

State of Wisconsin Tattooist/Body-Piercer ID No.:

Date (mm/dd/yyyy):

**Describe the operating schedule of your facility:**

<input type="checkbox"/> Year Round	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<input type="checkbox"/> Winter							
<input type="checkbox"/> Summer							

APPLICANT SIGNATURE

PRINT NAME

Date Signed  
(mm/dd/yyyy)

A permit shall not be issued to a new establishment/new owner without a pre-inspection and payment of applicable fees. Establishments must also be properly zoned for activity. Payment is required prior to all permitting services provided by the Oak Creek Inspection Department. Annual permits cannot be released to licensees with delinquent tax payments to the City of Oak Creek. § 3.40 (15) and § 8.10 City of Oak Creek Municipal Code

TOTAL AMOUNT ENCLOSED: \$

Please mail completed application to: **City of Oak Creek**  
**Attn: Health Dep**  
**8040 S 6<sup>th</sup> Street**  
**Oak Creek, WI 53154**