



Oak Creek Health Department  
8040 S 6<sup>th</sup> Street  
Oak Creek, WI 53154  
(414) 766-7000

## RETAIL FOOD ESTABLISHMENT PERMIT APPLICATION s. 97.30, Wis. Stats.

This form must be completed before a permit can be issued. Send the completed application and fee(s) in the form of check or money order payable to the **City of Oak Creek**. Incomplete applications cannot be processed. Type or print only. New establishments and remodel/modification applicants must include contact information for both the plan review and pre-inspection process.

Application is for:  New Establishment  Change in Ownership  Remodel/Modification

\*Individual  \*\*Partnership  Limited Partnership (LP)  Limited Liability Partnership (LLP)  Cooperative  
 Limited Liability Company (LLC)  Corporation  Other \_\_\_\_\_

**COMPLETE SECTION BELOW:**

Establishment Name	Establishment Operator (Manager) Email
Establishment Street Address, City, State & Zip Code	Establishment Telephone ( ) -
Legal Licensee (such as name of sole proprietor or partnership, or LLC, LLP, Inc.)	Legal Licensee Email
Licensee Street Address, City, State & Zip Code	Legal Licensee Telephone ( ) -
Name of Agent for the Corporation/Operator (if applicable)	Intended Date of Opening for Business (mm/dd/yyyy)

**REASON FOR APPLICATION – Check one box below:**

Original

First date of Operation:

Amend License # \_\_\_\_\_

Reason and Date of Occurrence:

### Oak Creek Retail Food Establishment Fees 2026

Category	Retail Food Establishment Not Serving Meals	Fees			
		Plan Review - SAN-4		Pre-inspection	Annual
		New Construction	Remodel	SAN-2	SAN-1
A	Complex: Food Sales Greater Than \$500,000	\$400	\$240	\$420	\$1,110
B	Complex: Food Sales Less Than \$500,000	\$275	\$165	\$320	\$600
C	Moderate	\$300	\$165	\$310	\$555
D	Simple TCS Foods (Time/Temperature Control for Safety Foods)	\$150	\$90	\$200	\$360
E	Simple (Final Product is Non TCS)	\$89	\$53	\$130	\$215
F	Simple: Process TCS or Non TCS Foods, less than \$25,000 in sales	\$50	\$50	\$90	\$175
G	Prepackaged TCS	\$81	\$49	\$110	\$165
H	Micro Market	N/A	N/A	N/A	\$49
J	Micro Market 2+ Same Building	N/A	N/A	N/A	\$71
<b>Retail Food Establishment Serving Meals</b>					
K	Complex	\$400	\$240	\$350	\$711
L	Moderate	\$275	\$165	\$280	\$555
M	Simple TCS Foods	\$150	\$90	\$205	\$395
N	Prepackaged TCS (Time/Temperature Control for Safety Foods)	\$77	\$46	\$130	\$265
O	Mobile Retail Food Establishment Base (No Food Prep or Processing Activities)	N/A	N/A	N/A	\$65
P	Special Organization (4-12 days at one location)	N/A	N/A	N/A	\$180
	All other base license fees are calculated on the risk category assignment in ATCP 75 Table A for the activity conducted at the base.				

License fee \$ \_\_\_\_\_  
Additional fee(s) \$ \_\_\_\_\_  
Total amount paid \$ \_\_\_\_\_

FIXED PERMANENT  
 MOBILE Enter unique mobile identification number:

PLEASE READ CAREFULLY BEFORE SIGNING:  
SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME

DATE

\*TCS foods are products that require time/temperature control for safety to limit the growth of pathogenic microorganisms or toxin formation.