



Common Council Chambers
8040 S. 6th Street
Oak Creek, WI 53154
(414) 766-7000

Robert Cigale
Curtis Czarnecki
Kenneth Gehl
Chris Guzikowski
Lisa Marshall

Fredrick Siepert- Alternate

BOARD OF PUBLIC WORKS AND CAPITAL ASSETS

September 16, 2025

9:00 A.M.

The City's Vision

Oak Creek: A dynamic regional leader driving the future of the south shore.

1. Call Meeting to Order.

Alderman Guzikowski called the meeting to order at 9:02 AM.

2. Roll Call.

All Board Members were present besides Alderwoman Marshall who was excused.

Also present: Management Assistant Francesca Loiacono, Director of Public Works Matt Trebatowski, Utility General Manager Michael Sullivan, Assistant City Administrator / Engineer Matt Sullivan, Deputy City Administrator / Finance Officer Max Gagin, Public Health Officer Darcy DuBois, Administrative Services Director Sara Kawczynski, Assistant Administrative Services Director Carrie Wittlieff, Assistant IT Director Brent Miller, Fire Chief Michael Kressuk, City Administrator Andrew Vickers

3. Approval of Minutes – 08/12/2025

Board Member Siepert made a motion to approve the minutes of August 12, 2025, seconded by Board Member Czarnecki. All aye; motion carried.

4. **Informational:** Review of Common Council actions related to Public Works & Capital Assets.

None.

GENERAL GOVERNMENT CAPITAL ASSETS

5. **Motion:** Consider a **motion** to award the First Floor Office Renovation Project to the lowest responsive, responsible bidder, Broadway Construction, Inc., at the estimated cost of \$97,839.00 (Health Dept.).

Assistant City Administrator / Engineer Matt Sullivan presented this item to the Board.

Alderman Gehl made a motion to award the First Floor Office Renovation Project to the lowest, responsive, responsible bidder, Broadway Construction, Inc., at the estimated cost of \$97,839.00, seconded by Board Member Cigale. All aye; motion carried.

PUBLIC WORKS & UTILITIES

6. **Motion:** Consider a *motion* to purchase two 18' 10k lb. Sure-Trac Trailers from Mike's Trailer Sales, Inc. in the amount of \$11,574.00.

Director of Public Works Matt Trebatoski presented this item to the Board.

Board Member Siepert made a motion to purchase two 18' 10k lb. Sure-Trac Trailers from Mike's Trailer Sales, Inc. in the amount of \$11,574.00, seconded by Board Member Czarnecki. All aye; motion carried.

7. **Motion:** Consider a *motion* to approve the final payment for the Garden Place force main relay project to Advance Construction, Inc., in the amount of \$2,950.61.

Utility General Manager Mike Sullivan presented this item to the Board.

Board Member Cigale made a motion to approve the final payment for the Garden Place force main relay project to Advance Construction, Inc., in the amount of \$2,950.61, seconded by Board Member Siepert. All aye; motion carried.

8. **Motion:** Consider a *motion* to enter into an agreement with J&W Instruments Inc. for the purchase of 16 filter rate controllers in the amount of \$34,920.00.

Utility General Manager Mike Sullivan presented this item to the Board.

Alderman Gehl made a motion to enter into an agreement with J&W Instruments Inc. for the purchase of 16 filter rate controllers in the amount of \$34,920.00, seconded by Board Member Czarnecki. All aye; motion carried.

9. **Motion:** Consider a *motion* to approve the Utility vouchers in the amount of \$381,954.80.

Board Member Czarnecki made a motion to approve the Utility vouchers in the amount of \$381,954.80, seconded by Board Member Cigale. All aye; motion carried.

10. **Informational:** Administrative and Operations reports.

Utility General Manager Mike Sullivan highlighted a few items off of the Administrative and Operations reports.

11. **Motion:** Consider a *motion* to recommend the Common Council include various Capital Improvement Plan (CIP) items in its 2026 CIP Budget.

City Administrator Andrew Vickers and Deputy City Administrator / Finance Officer Max Gagin gave an overview of the Capital Improvement Plan (CIP) for the 2026 CIP Budget. Department Directors presented their requested items to the Board in the order they appeared in the meeting packet.

Alderman Gehl made a motion to recommend the Common Council include various Capital Improvement Plan (CIP) items in its 2026 CIP Budget, seconded by Board Member Cigale. All aye; motion carried.

TRAFFIC & SAFETY

None.

Adjournment.

Alderman Gehl made a motion to adjourn at 10:09 AM, seconded by Board Member Czarnecki. All aye; motion carried.

Public Notice

Upon reasonable notice, a good faith effort will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aid at no cost to the individual to participate in public meetings. Due to the difficulty in finding interpreters, requests should be made as far in advance as possible, preferably a minimum of 48 hours. For additional information or to request this service, contact the Oak Creek City Clerk at 414-766-7000, by fax at 414-766-7976, or by writing to 8040 S. 6th Street, Oak Creek, Wisconsin 53154.

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above-stated meeting to gather information; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.